



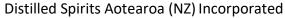
New Zealand Business Number (NZBN): 9429047031708 Certificate of Incorporation: 2716891

Registered office: 16d Sunley Street, Westown, New Plymouth 4312, New Zealand Telephone: +64(0)21 222 9881 email: chair@distilledspiritsaotearoa.org.nz DistilledSpiritsAotearoa.org.nz

DISTILLED SPIRITS AOTEAROA (NZ) INCORPORATED

Minutes - DSA Committee

Date:	Tuesday 16 August 2022
Time:	2.12pm
Location:	Broken Heart Distilling - Gin Garden
Attendees:	Richard Wilson (RW) – Chair
	Jamel Barbar (JB), Cardrona Distillery – Committee
	Matt Bridge (MB) - Committee
	Soren Crabb (SC), 1919 Distilling - Secretary
	Sue James (SJ), Juno Gin - Treasurer
	Antony Michalik (AM), The Spirits Workshop – Committee
	Wayne Chowles (WC), Kaimai Briewing
	Antony Michalik (AM), The Spirits Workshop – Committee
	<u>Joerg Henkenhaf</u> - Broken Heart - DSA Member
	Apologies:
_	Minutes by Soren Crabb
ITEM	AGENDA ITEM
1B	Conflicts of Interest
	- Nil
1C	Previous Minutes
	The Committee APPROVED the previous meeting minutes
	, and a series of the series o
	- First Wayne Second Jam Carried
1D	Electronics Approvals
	- The Committee APPROVED the following memberships electronically
	Pre-Commercial Member: Distill New Zealand Ltd
	Pre-Commercial Member: Old North Distilling Co Ltd
	Pre-Commercial Member: Canterbury Distillery Ltd
	Associate Member: Cormack Packaging – A Tricor Braun Company
	Associate Member: ICIB Ltd
	Membership approval carried out by email.





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7.0	ITEM	DISCUSSION	ACTION	
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Strategic Focus

Establish Industry Standards

Distillery Safety Standards (Antony/Wayne) Working group for Rum classifications (Matt)

- One email from a Full Member
- Discussion carried out based on the above email with the DSA committee. Feedback from the Rum committee advised the DSA the proposed rules were modeled and designed to keep in line with the Caricom and Eu regulations as a minimum standard. Matt Bridge will reach out to the member who submitted an email and provided comments.

First: Matt Bridge Second: Wayne Opposed: 0 Carried

Excise Rebate (SC) (2.1 & 2.2 attached)

Media - Media has reached out for comment on Chloe Swarbrick bill going through parliament at the moment: DSA will discuss with them and find out the nature of conversation and engage where appropriate.

-Successful meeting in welling ABC to help support this endeavor.

Becca Report (WC & AM)

Currently it is being condensed into a usable format & correcting miss interpreted data. Wayne will reach out to a couple of key people who have expertise in this area.

Next month the DSA will release a timeline as to when the first sections will be released to our members.

New Financial Reporting Requirements (SJ)

Sue sat in on a MBE webinar and found out how we need to report our finances going forward, the act is still under review. The DSA is no longer classified as a small society under the new rules and this will require more in depth financial reporting and we will need to have in place KPI's. We will still remain under the threshold for an external audit.

Current Balance: 6 Oct 2022 \$53,166.36

New Labelling Changes – 'Added Sugars' Consultation (SJ)

12 Sep - Online: Only relevant if you are putting nutritional information on your product or if you make a health claim on your product such as. 0%, Low Carb, Low sugar etc needs to be labeled as "added sugars"

Glass Recycling Consultation (SJ)

Sue attended the Glass packaging forum in Sep, DSA is not a member but has been working in support of them. Current proposed legislation for the return scheme will cost \$438-\$478 per tonne of glass, to be paid up from when purchasing. The proposed system by the GPF recommends a more effective system where the glass would be removed from the government scheme and sorted and recycled at the curbside. - There will still be an associated cost, but it will be more cost effective than the government's solution and have a better environmental outcome.

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Advertising

Price Increase: (bottom of the newsletter)

Recommended a price increase from December 2022, bringing in different tear options to members to advertise while retaining quality of the email for our members.

Emails to Members (information/ stories) and Associate Members (advertising)

- Webinars from associate members
- Webinar is currently booked in with the Alcohol advertising authority about what you can / can't do. Webinar by the Authority that enforces the rules.

Member Engagement Suggestions

- 1. Online Breakfast Presentation February to November, Max 1 hour, speak to Assoc Member to present an educational topic
- 2. Town Hall/ Discussion forum Every two months. Need topics (x5) to focus on each month, members can also submit topics for agenda and discussions
- 3. Education Days (around Awards & AGM)

Social Community Networks

Suggestions to encourage more engagement between members. Social Media, Discussion questions etc

Governance Training

Option via Community Networks Aotearoa to participate in online governance training. 10 Modules, \$100.00

https://cna.pointsbuild.com.au/cna/tick-for-governance

Modules: Governance Essentials; The Foundation Document; Legal responsibilities; Board Roles and Responsibilities; Governance vs Management, Understanding Numbers; Policies and Procedures; Annual Planning & Strategy; Effective meetings; Te Tiriti o Waitangi and Relationship with Māori

Membership Review/Survey

What do our members want from us? Do we need to ask so an operational plan can be developed?

Meeting dates for 2023, 9.00am via Teams

7 February 2023

21 March 2022

2 May 2023

13 June 2023

25 July 2023

5 September 2023

17 October 2023

28 November 2023





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	nagement Focus	
Finar	ncial Statements and Financial Matters	
	Previous Month income/expenses in (attached 3.1)	
Mem	bership	
	Update on Member Numbers:	
	Resigned Members:	
	Associate Membership: Choice Energy NZ LTD	
Corre	espondence	
	Inward: 7 Sep 2022 - Hokonui Moonshine Museum – Food Safety plan	
	(AM)	
	Outward:	
	Internal:	
	Gin Safety Data Sheet - Asked for by National Distillery	
	Launch of Distillers Institute NZ - Expect to launch in 3 weeks.	
	DSA will load / set up a page on the website with information on different training providers for the industry.	
Com	mittee Report	
	Website	
	Social Media	
	Google Workspace	
Mee	eting Concluded 4:02pm	
Non	t Meeting	

8 November 2022, 9.00am, Microsoft Teams