



DISTILLED SPIRITS AOTEAROA (NZ) INCORPORATED

Minutes - DSA Committee

Date: Thursday 12 May 2022

Time: 9:06am

Where: Zoom

Attendees on the call

Sue James, Juno Gin - **Chair**
Soren Crabb, 1919 Distilling - **Secretary**
Rob Auld, Auld Distillery - **Committee**
Richard Wilson – **Committee**
Jamel Barbar, Cardrona Distillery – **Committee**
Matt Bridge - **Committee**
Antony Michalik, The Spirits Workshop – **Committee**

Apologies:

Previous Minutes

- Minutes previously circulated.

Matters Arising (from last minutes and any actions)

1. Incorporation and Constitution

- Committee nominations
 - Nominations sent out for positions, secret ballot & silent vote to be conducted.
- Review of Incorporated Societies Act
 - Webinar on the changes 12 May, Sue & Richard to attend.

2. Membership

- Update on Membership numbers:
- Approval of new Membership applications
 - New Associate Member
 - [Amatis Ltd - Approved](#)
 - [Velskov - Approved](#)
- Associate Member Resignations:
 - JMA Engineering
 - Choice Energy
- Membership drive to boost / maintain both full and associate numbers:



- FAQ requests and Queries for the Committee:

Correspondence (tabled)

3. Inward

- (14/4/22) Letter from Hon Grant Robertson, Minister of Finance. Government plans to proceed with this year's adjustment of alcohol excise rates in line with inflation (Shared with DSA Members, Sue)
- (29/4/22) Alex Craven – Food Standards Proposal P1059 – Energy labelling on alcoholic beverages planned to be progressed in tandem with Proposal P1049 – Carbohydrate and sugar claims on alcoholic beverages to enable alignment of any potential alcohol labelling changes. Planning on running targeted stakeholder consultation meetings on both proposals around July 2022. Public consultations are anticipated in late 2022

Moved: Rob

Second [Antony Michalik](#)

Carried

4. Outward

- (24/3/22) Interview with Jo Bates, InkMedia - story in the [Australian Financial Review](#), [Bold spirits: whisky and gin makers flourish in New Zealand](#) (Sue)

5. Internal

- (27/4/22) – Newsletter to members (Sue)
- (12/4/22) – Reminder of 3 days left for entries into the NZ Spirits Awards, sent to DSA members (Sue)

Financial Statements (tabled)

Previous Month income/expenses in Appendix 1

Moved: Richard

Second [Antony Michalik](#)

Carried

Committee Reports

6. Online presence

- Website: All Good - 10 Member Logos to Load - 9 Associate Member logos.
- Facebook page:
- Google Workspace:

7. NZ Spirits Awards (Antony/ Sue)

4 Days of judging last week. 120 more entries than last year.

Results released 12 May

Award dinners 10 June

Half day training and alignment for the judges pre competition.

No distiller judged in a category they had a product entered in.

No judges had information as to what product they judged.

8. Excise Rebate (Soren)

No new updates



Distilled Spirits Aotearoa (NZ) Incorporated

New Zealand Business Number (NZBN): 9429047031708

Certificate of Incorporation: 2716891

Registered office: 16d Sunley Street, Westtown, New Plymouth 4312, New Zealand

Telephone: +64(0)21 222 9881 email: chair@distilledspiritsaotearoa.org.nz

DistilledSpiritsAotearoa.org.nz

9. Establish Industry Standards

Distillery Safety Standards (Antony):

Final report from Beca,

Working group for Rum classifications (Matt)

- Tash wrote a recommendation similar to the Caribbean rum regulations. A couple of valid points raised. Currently setting up a time for another meeting.

10. Any other matters

Energy labelling & Sugar claims

- Public submissions starting end of 2022

Update on NZWA

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Government Consultation document for Transforming recycling

- Most complex consultation type, meetings currently underway weekly, it looks like the government is determined to plow ahead regardless of industry input.
- Members are encouraged to submit submissions and focus on practical implications.

Agenda DSA Face to Face Committee meeting and DSA Annual General Meeting

- DSA Committee Meeting Start at 10:30
 - Strategic planning
 - Dividing up key activities
 - Looking at support staff
-
- AGM Start 13:00

Next Meeting

- Next committee meeting – prior to AGM Friday June 10th

Appendix 1 – Previous Month Financials Balances – End April 2022:

Income	Expenses	Current Bank Acc
Running total	Running total	Total
\$ 94,158.88	\$ 25,181.95	\$ 68,976.93

\$ INCOME BY MONTH																	
Bank Acc opened 1/10/18	F18/19 final	F19/20 final	F20/21 final	F21/22 final	2022 Apr	2022 May	2022 Jun	2022 Jul	2022 Aug	2022 Sep	2022 Oct	2022 Nov	2022 Dec	2023 Jan	2024 Feb	2025 Mar	F22/23 YTD
Advertising sales	0.00	0.00	0.00	2350.00	0.00												0.00
Donations received	0.00	0.00	0.00	0.00	0.00												0.00
Fees - Associate Member	1112.50	2420.50	3749.65	4969.08	4,060.00												4060.00
Fees - Full Member	7750.00	12180.00	14813.12	21400.03	19,354.00												19354.00
Bank Interest Income	0.00	0.00	0.00	0.00	0.00												0.00
Merchandise sales	0.00	0.00	0.00	0.00	0.00												0.00
Total Income	8,862.50	14,600.50	18,562.77	28719.11	23,414.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23414.00



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\$ EXPENSES BY MONTH

Bank Acc opened 1/10/18	Total F18/19	Total F19/20	Total F20/21	Final F21/22	2022 Apr	2022 May	2022 Jun	2022 Jul	2022 Aug	2022 Sep	2022 Oct	2022 Nov	2022 Dec	2023 Jan	2023 Feb	2023 Mar	F22/23 YTD
Admin and Research costs	0.00	259.05	0.00	98.00	0.00												0.00
Approved meeting costs	0.00	394.86	1491.17	900.00	700.00												700.00
Approved Travel Costs	0.00	0.00	0.00	0.00	0.00												0.00
Bank Fees	25.00	7.61	0.00	0.00	0.00												0.00
Consulting & Accounting	0.00	0.00	0.00	14590.34	0.00												0.00
Entertainment Food / Beverage	0.00	136.80	0.00	148.75	0.00												0.00
IT Platforms ongoing costs	415.73	404.23	907.22	714.82	0.00												0.00
IT Platforms set up costs	1336.27	1222.04	0.00	0.00	0.00												0.00
Legal expenses	0.00	0.00	0.00	0.00	0.00												0.00
Merchandise purchase	0.00	0.00	1156.66	80.00	0.00												0.00
Society set-up	200.03	0.00	0.00	0.00	0.00												0.00
Subscriptions	0.00	0.00	0.00	0.00	0.00												0.00
Fee Overpayment	0.00	0.00	0.00	-0.83	-5.80												-5.80
	1977.03	2424.59	3555.05	16531.08	694.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	694.20

Payment date				Accrued Expenses		
Category	Year	Month	Day	Approx Amount	Detail	Payment
Approved meeting costs	2022	May		\$1,500.00	NZ Rum Meetings facilitation - Tash McGill	
Consulting & Accounting	2022	May		\$10,669.52	Beca Industrial Standards - \$16,700 + GST (\$18704)	First installment paid \$8034.48 30/3/22

For Budgeting - Future Income 2022/23

Category	Amount	Detail
ASB Bank Account	-	No interest/ No fees
Invoiced - Member fee	4000	16 x F22/23 payments not yet received (includes pro-rata discounts for partial year fees)
Invoiced - Associate Member fee	2000	20 x F22/23 payments not yet received (includes pro-rata discounts for partial year fees)
New Members - in application	0	0x New members
New Assoc Members - in applic.	0	0x New Assoc. members (pro-rata discounts for partial year fees)
Total Income	\$ 6,000	

For Budgeting - Future Payments

Payment date				Approx Amount	Detail	Payment
Category	Year	Month	Day			
IT Platforms ongoing costs	2022	Sep	7	\$149.90	Zoom subscription Standard Pro Annual US \$149.90 (07/09/22-06/09/23)	Annual - one forward payment by Sue \$149.90
IT Platforms ongoing costs	2022	Dec	19	\$401.58	WordPress hosting signup: WPNet - \$401.58/year	Annual
IT Platforms ongoing costs	2022	Dec	20	\$32.77	DSA domain name: 1st domainz (website name)	Annual - one forward payment by Sue \$32.77
IT Platforms ongoing costs	2023	Feb	2	\$130.00	G Suite Basic approx \$US6.90/month from 2 Feb 2022	Annual - one forward payment by Sue \$US\$85.00
Consulting & Accounting	2022	June	8	\$855.60	Xero \$71.30 / month Standard Plan. Pay 12 months in advance \$855.60	Annual - one forward payment by Sue \$855.60
Approved meeting costs	2022	June	10	\$1,200.00	Committee travel subsidy to AGM	
Approved meeting costs	2022	June	10	\$200.00	Committee lunch pre AGM	